



FOOD AND DRUG ADMINISTRATION
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V A C A N C Y A N N O U N C E M E N T

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Announcement Number: FDA-8-4025
Opening Date: July 27, 1998
Closing Date: August 28, 1998

Position Title: Interdisciplinary Scientist

Series & Grade: GS-12/13; 413 (Physiologist) , 1301 (Physical Scientist)

Promotion Potential: GS-13

Salary Range: GS-12 - \$47,066 - \$61,190 per annum
GS-13 - \$55,969 - \$72,758 per annum

Area of Consideration: All Sources - This is a combined announcement for both competitive examining (external hiring) and merit promotion. Applicants without status are only eligible to apply under competitive examining. Applicants with status who wish to be considered under both types of recruitment must submit two separate applications. If only one application is received, status applicants will be considered under merit promotion procedures only.

Type of Appointment: Career/Career Conditional

Relocation expenses: Will not be paid

Organization, Duty Location: DHHS, FDA, Center for Veterinary Medicine (CVM), Office of New Animal Drug Evaluation (ONADE), Division of Human Food Safety, Residue Chemistry Team 7500 Standish Place, MPNII , Rockville, MD

Commissioned Corps candidates may apply.

JOB SUMMARY:

The incumbent serves as a scientific reviewer who evaluates and decides whether the residue chemistry section of applications for animal drugs and medicated feeds should be approved. The incumbent reviews New Animal Drug Applications (NADAs), investigational new animal drugs (INADs), Master Files (Mfs) and Food Additive Petitions (FAPs) for technical, chemical, microbial and pharmacological information. Specific duties include:

- Reviews and evaluates manufacturers and sponsors data and results on the metabolism of drugs and the depletion of residues from tissues, milk, and eggs of treated animals. Prepares comprehensive written evaluations showing the results of these reviews. Determines whether a submission has scientific validity and is adequate to meet the requirements of the Food, Drug and Cosmetic Act together with the applicable sections of the Code of Federal Regulations.
- Requests additional data or tests from sponsors to establish adequate specifications and/or characteristics of the drug product.
- Determines technical content of labeling are consistent with information submitted in the application and comply with requirements of the law and regulations.

QUALIFICATIONS:

PHYSIOLOGY, GS-413

Applicants must have successful completion of a full four-year course of study in an accredited college or university leading to a bachelor's (or higher) degree in one of the basic animal sciences or physiology; or related discipline or field of science, that included 24 semester hours in basic animal science, of which 10 semester hours were in animal physiology. Courses such as anatomy, cytology, invertebrate and vertebrate zoology, embryology, entomology, animal, dairy and poultry husbandry, nutrition, genetics and physiology may be used to meet the 24-semester hour requirement in the basic animal sciences.

PHYSICAL SCIENTIST, GS-1301

Applicants must have either (A) a full four-year course of study in an accredited college or university leading to a bachelors or higher degree in physical science, engineering or mathematics that included 24 semester hours in physical science and/or related engineering science such as mechanics, dynamics, properties of materials, and electronics; OR (B) a combination of education and experience - at least 24 semester hours of courses equivalent to one of the majors as shown in A above, plus appropriate experience or additional education.

Candidates must have 52 weeks of specialized experience equivalent to the next lower grade level in the Federal service.

Specialized experience is experience which is typically in or directly related to the work of the position such as experience with drug metabolism, risk assessment and/or the drug approval process.

Candidates must meet all qualification requirements, including time-in-grade, within 30 days after the closing date.

Non-status applicants are individuals who have never been permanently employed by the Federal government. Status applicants are those who (1) are currently employed by the Federal government under a career or career-conditional appointment; (2) have reinstatement eligibility; or (3) have eligibility under special appointment authorities.

EVALUATION METHOD:

Candidates found basically qualified will be further evaluated by determining the extent to which their work or related experience, education, training, awards, etc., indicate their possession of the knowledge, skills, and abilities (KSA's) described below.

- 1. Knowledge of scientific principles theories and practices.**
- 2. Knowledge of laws and regulations relating to drug approval.**
- 3. Ability to communicate findings in writing.**
- 4. Ability to communicate findings orally.**
- 5. Ability to review and evaluate data.**

HOW TO APPLY:

A. Candidates may submit an Application for Federal Employment (SF-171), an Optional Application for Federal Employment (OF 612), resume, curriculum vitae, or any other written format. Your application **must** include the following information:

VACANCY INFORMATION

*Vacancy Announcement Number, Title, Grade

PERSONAL INFORMATION

*Full legal name

*Mailing address

*Social Security Number

*Home and Work telephone numbers

*Birth Date

*Citizenship

*Reinstatement eligibility

*Highest Federal civilian grade held (give job series, dates held)

EDUCATION (Transcripts may be substituted for most of the following)

*Date of high school graduation or GED

*Name, location and dates of each college/university attended

*Type of degree(s), if any, date(s) received

*Major field of study

*Total semester or quarter hours

*Undergraduate GPA or class rank

EXPERIENCE - most relevant to this position include:

*Name of employer (Supervisor)

*Address and telephone number of employer

*Dates of employment (month/year)

*Job title

*Brief description of your duties and responsibilities for each job listed

*Average hours worked for each position if less than 40 hours per week

TRAINING-To receive credit for relevant training:

*List of course titles, dates, number of hours attended and name(s) of the institution(s)

HONORS AND AWARDS-If relevant to position for which applying

*Description of honors and/or awards along with dates acquired

SKILLS/SPECIAL QUALIFICATIONS-If relevant to the position for which applying

- *Language skills (other than English)
- *License(s) and date(s) acquired
- *Typing Speed/Words Per Minute (WPM)
- *Dictation Speed/WPM

B. Additional information/completed forms to be submitted, if checked; failure to submit requested information/documents may result in nonconsideration or a lower rating in the evaluation process.

- ☒ Written response to the knowledge, skills and abilities
- ☒ If claiming veterans' preference, see additional information on this form
- ☒ College transcripts or list of courses, including title, credit hours and grade for each course if qualifying on education and/or changing occupational series; see additional information on this form for foreign education*
- ☒ Current federal employees - most recent performance appraisal/evaluation
- ☒ Current **and** former federal employees - a copy of most recent complete SF-50, Notification of Personnel Action, to verify status

*Qualifying education gained at college and universities in foreign countries **must** be evaluated in terms of its equivalency to that acquired in American colleges and universities. Applicants educated in whole or in part in foreign countries must submit sufficient evidence, including transcripts, to an accredited private organization for an equivalency evaluation. A letter containing the results **MUST** accompany the application package.

C. In addition to the above, Career Transition Assistance Plan (CTAP)/Interagency Career Transition Assistance Plan (ICTAP) applicants must submit a copy of their specific RIF notice or other acceptable documentation, and documentation from their human resources office reflecting the promotion potential of their most recent federal position.

Surplus or Displaced Employees in the Department of Health And Human Services (DHHS) Requesting Special Selection Priority Consideration Under The Career Transition Assistance Program (CTAP)

If you are currently a DHHS employee you may be entitled to special priority selection under the DHHS Career Transition Assistance Program (CTAP). To receive priority consideration, you must:

1. Be a current DHHS employee serving under an appointment in the competitive or excepted service in tenure group I or II, in receipt of (1) a **Reduction in Force (RIF) specific separation notice**, (2) a **notice of proposed removal for declining a directed reassignment or transfer of function outside of the commuting area**, (3) a **Certificate of Expected Separation (CES)**, or (4) **other official notice that indicates the employee is surplus or eligible for discontinued service retirement (DSR) or as being in a surplus organization or occupation, and the date of the separation has not passed and you are still on the rolls of DHHS. You must submit a copy of the separation notice, CES, or other official notice along with your application in order to receive special priority consideration;**
2. Be applying for a position that is at or below the grade level of the position from which you are being separated. The position must not have a greater promotion potential than the position from which you are being separated;
3. Have a current (or last) performance rating of record of at least fully successful or equivalent. ***This must be submitted with your application package;***
4. Be currently employed by DHHS in the same commuting area of the position for which you are requesting priority consideration;
5. Submit your application (including all required documentation) by the vacancy announcement closing date and meet all the application criteria; **and**
6. Be rated well qualified for the position.
"Well Qualified" means: a surplus/displaced employee must meet the minimum qualifications and eligibility requirements for the position, including any documented selective factor(s), and be rated and ranked under the same procedures as merit promotion applicants to determine the extent to which he/she possesses the knowledge, skills, and abilities (KSAs) to succeed in the position being filled. A cut-off score will be used to determine the well qualified applicant(s).

Selection priority will be given to the best qualified CTAP applicants.

Displaced Employees Requesting Special Selection Priority Consideration Under The Interagency Career Transition Assistance Program (ICTAP)

If you are a displaced Federal employee you may be entitled to receive priority selection under the ICTAP.

To be eligible for the special selection priority, you must meet all of the following:

- (1) **Be a displaced Federal employee;**
- (2) **Submit a copy of your current (or your last) performance rating of record of at least fully successful or equivalent;**
- (3) **Apply for a vacancy at or below the grade level from which you were or are being separated, that does not have a greater promotion potential than the position from which you have been or are being separated from;**

- (4) **Occupy, or was displaced from a position in the same local commuting area of the vacancy;**
- (5) **Submit an application (including all required documentation) for a specific vacancy within the time frames established on the announcement and meet all the application and eligibility criteria;**
- (6) **Submit proof of eligibility; and**
- (7) **Be rated well qualified for the position.**

“ Well Qualified “ means: a displaced employee must meet the minimum qualification and eligibility requirements for the position (including any selective factors), and be rated and ranked to determine the extent to which he/she possesses the knowledge, skill, and abilities (KEAS) to succeed in the position being filled. Under merit promotion procedures, a cut-off score will be used to determine the well qualified applicant(s). Under delegated examining procedures, the displaced employee must receive a score of 90 or better to receive selection priority.

Displaced employees may submit any (one) of the following as proof of eligibility for the special selection priority:

- (1) IF separation notice, or notice of proposed removal for declining a directed reassignment or transfer of function to another commuting area;
- (2) Documentation, e.g., SF-50, Notification of Personnel Action, showing that you were separated as a result of IF, or for declining a directed reassignment or transfer of function to another commuting area;
- (3) Official certification from an agency stating that it cannot place an individual whose injury compensation has been or is being terminated;
- (4) Official notification from O.M. that your disability annuity has been or is being terminated; or
- (5) Official notification from the Military Department or National Guard Bureau that the employee has retired under 5 U.S.C. 8337(h) or 8456.

APPLICANT BACKGROUND SURVEY: Please return the Background Survey with your application. This information you provide is used for statistical purposes. The return of this form is voluntary. Failure to return this form will have no impact on your consideration for this position.

CONDITION OF EMPLOYMENT: Certain positions within the FDA are subject to strict restrictions on financial holdings (FDA regulated financial holdings). To determine whether this position is affected, applicants are advised to seek additional information during the interview process prior to accepting such a position.

ADDRESS: **Food and Drug Administration**
Office of Human Resources and Management Services
Attn: Mary Goodson
Room 211, Metro Park North I, HFA-423
7520 Standish Place
Rockville, MD 20855

Additional forms and information may be obtained from the address above or by calling Mary Goodson at (301)827-7332 or the Job Information Office at (301) 827-4070 (Voice/TTY).

If you would like a copy of the vacancy announcement faxed to you, please call FAXBACK at (301) 827-4287 or to have a copy mailed to you, please call the Job Information Line at (301) 443-1969. For more employment information, visit our websites at <http://www.fda.gov> (click on “Index” and “Job Openings”). FDA employees can also access the FDA Intranet at <http://ohrms.fda.gov> (click on “Vacancies”).

Applications received become the property of the Office of Human Resources and Management Services and will not be returned

Applications submitted in postage paid Government envelopes will not be accepted.

ALL APPLICATION MATERIAL MUST BE POSTMARKED OR RECEIVED BY THE CLOSING DATE OF THIS ANNOUNCEMENT.

All applicants will receive equal consideration without regard to race, religion, color, national origin, sex, disability, sexual orientation, political affiliation, age (with authorized exceptions) or any other non-merit factor.

Vietnam era veterans, disabled veterans, individuals with disabilities, and other individuals eligible for special appointing authorities are encouraged to apply.

If you served on active duty in the United States military and received an honorable or general discharged, you may be eligible for veteran s preference. Service starting after October 15, 1976, requires a Campaign Badge or Expeditionary medal, or service connected disability.

Veteran s Preference for Federal Jobs:

If claiming 5 point veteran s preference, list the dates (month, day, year) and branch of any active duty served.

If claiming 10 point veteran s preference, attached an SF-15, Application for 10 Point Veteran s Preference, plus the proof required by that form.

***The Defense Authorization Act of November 18, 1997, extended veterans preference to persons who served on active duty during the Gulf War from August 2, 1990, through January 2, 1992. The law grants preference to persons otherwise eligible and who served on active duty during this period, regardless of where the person served or for how long. The law also authorizes the Secretary of each military department to award the Armed Forces Expeditionary Medal for service in Bosnia during the period November 10, 1995, to a date to be determined. The award of the Medal is qualifying for veterans preference. More information on veterans preference is available in the VetGuide that may be found on the U.S. Office of Personnel Management web site at www.opm.gov.**